

**STATE OF CONNECTICUT  
BOARD OF REGENTS FOR HIGHER EDUCATION**

Posting of Vacancy:	Senior Consultant (Grant-Funded Position – subject to annual reappointment based on funding/performance)
Posting Date:	October 5, 2012
Closing Date:	October 17, 2012
Open To:	The Public
Location:	39 Woodland Street, Hartford, CT – but this position will require travel in and around the State of Connecticut.
Shift/Hours:	1 <sup>st</sup> Shift/40 hours per week
Minimum Starting Salary:	\$56,568

**Minimum Qualifications:** Bachelor's degree required, Master's degree preferred; minimum of three years experience in education or higher education - with a background in transitions between high school and college (preferred); broad knowledge of systems and policies that facilitate and inhibit the success of students (preferred); excellent analytical abilities; ability to prepare reports and conduct evaluations; computer literacy; strong written and oral communication skills; strong interpersonal skills.

**Examples of Duties:** Develop and maintain ongoing relationships with relevant stakeholders with a role to play in the success of students through and beyond high school in the State of Connecticut; Facilitate conversations and meetings to understand students who would benefit from support and the challenges to their success; Collaborate with partners to identify, obtain and support necessary resources required for facilitation of student transitions; Working with partners, develop systems for monitoring progress and be able to inform and drive change; Establish excellent working relationships with colleagues and external parties; Provide project leadership/assistance and perform other duties as assigned by the Associate Director.

**Application Instructions:** Anyone wishing to apply for this position must send a cover letter, resume and at least three professional references by the closing date listed above to:

Board of Regents for Higher Education  
61 Woodland Street  
Hartford, CT 06105-2326  
Attn: Darlene DeFigueiredo

The Board of Regents is an Equal Opportunity/Affirmative Action Employer and strongly encourages the applications of women, minorities, persons with disabilities and veterans.